Follow the directions below to configure your AKO/DKO webmail to Outlook 2007 on your local machine.

1. Open Outlook 2007.
2. Click on Tools, then Account Settings….
3. Within the E-mail tab, click New.
4. Select Microsoft Exchange, POP 3, IMAP, or HTTP and click Next.
5. Select Manually configure server settings or additional server types located at the bottom of the page and click Next.
6. Select Internet E-mail and click Next.
7. Enter you name in the Your Name field, this is what will display on your outgoing emails.
8. Enter in your AKO/DKO email address within the Email Address field.
9. Select IMAP for the account type.
10. In the field for Incoming Mail Server, enter imap.us.army.mil
11. In the field for Outgoing Mail Server (SMTP), enter mailrouter.us.army.mil
    Note: Some ISPs prevent mailrouter from being set here. You may need to contact your local ISP or network administrators if you are unable to send mail.
12. Ensure that the box that reads Require logon using Secure Password Authentication (SPA) is unchecked.
13. You can also enter in your AKO/DKO logon information in the fields Username and Password.
14. Click the More Settings button.
15. Click the Outgoing Server tab.
16. Check the box next to My Outgoing Server (SMTP) Requires Authentication and then select Use Same Settings as My Incoming Mail Server.
17. Click the Advanced tab.
18. Select SSL for both fields labeled Use the following type of encrypted connection
    For the Incoming Server (IMAP), enter 993
    For the Outgoing Server (SMTP), enter 465
19. Click OK, then Next, then Finish.